

**Minutes  
Hurst City Council  
Work Session  
Tuesday, December 13, 2022**

On the 13<sup>th</sup> day of December 2022, at 5:36 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
Cindy Shepard	)	Mayor Pro Tem
Jon McKenzie	)	Councilmembers
Cathy Brotherton	)	
David Booe	)	
Gary N. Waldron	)	
John Miller	)	
Clay Caruthers	)	City Manager
Matthew Boyle	)	City Attorney
Clayton Fulton	)	Assistant City Manager
Malaika Marion Farmer	)	Assistant City Manager
Rita Frick	)	City Secretary
Greg Dickens	)	Executive Director of Public Works
Michelle Lazo	)	Executive Director of Planning and Development
Kyle Gordon	)	Executive Director of Community Services
Billy Keadle	)	Deputy Police Chief
David Palla	)	Fire Chief
Steve Bowden	)	Executive Director of Economic Development
Brent Craft	)	Assistant Fire Chief

With the following Councilmembers absent: None, constituting a quorum, at which time, the following business was transacted:

**I. Call to Order** – The meeting was called to order at 5:36 p.m.

**II. Informational Items**

- **Update and discussion of upcoming Calendar Items** – City Manager Clay Caruthers advised the Council Work Session scheduled for December 14, 2022 has been cancelled due to scheduling conflicts.
- **Update and discussion of donation to police department Citizen on Patrol program (COPs)** – City Manager Caruthers noted the generous donation provided by Roger Marsh towards the purchase of a COPs vehicle.
- **Update and discussion of annual citizen survey** – Assistant City Manager Clayton Fulton advised staff will be releasing the citizen survey in January and will maintain the usual questions and delete those that were one time specific. City Manager Caruthers asked Council to provide questions they would like to add to the survey.

Work Session Items were discussed in the following order: IV, V, III, VII, VIII and VI.

### **III. Update and discussion of Regular Agenda Items(s)**

City Manager Clay Caruthers and staff briefed Council on consent agenda items including the Enhanced Narcotics Field Identification Equipment and Combined Crime Victim Coordinator grants; Traffic Signal Improvements on Precinct Line Road and Redbud Signal Drive; two Interlocal Agreement Bond Projects through Tarrant County for Brown Trail from Queens Way to North City limits and Pipeline Road, Phase 4 from Harrison Lane to Brown Trail reconstruction projects; fire hose purchase; and expansion and implementation of Cityworks Software module for Parks and Facility Services.

### **IV. Discussion of Agenda Item(s) 13**

Conduct a public hearing and consider Ordinance 2527, first reading, SITE-2022-00012 Archway Industrial, a site plan approval for Tract 2A3A Gulaver Wilson Survey A-1626, being 8.30 acres located at 615 W. Hurst Boulevard

Executive Director of Planning and Development Michelle Lazo briefed Council on the SITE-2022-00012 Archway Industrial, a site plan approval for Tract 2A3A Gulaver Wilson Survey A-1626, being 8.30 acres located at 615 W. Hurst Boulevard noting the request to construct a new office warehouse facility with flexible lease space and truck loading docks. She stated the warehouse will be 127,345 square feet, with lease space of 9,350 square feet. She reviewed parking and noted the applicant and engineering staff are working with the Texas Department of Transportation (TXDOT) for approval of a median opening and two driveways on West Hurst Boulevard including sidewalks on Highway 10. Ms. Lazo reviewed landscape plans, lighting plans, elevation and signage request for tenant signs on the west elevation and a multi-tenant monument sign. Also noted, the applicant is working with engineering staff, prior to platting, on floodway plans.

### **V. Discussion of Agenda Item(s) 14**

Consider P-2022-00009 Lowe's Addition a replat of Lot 2R to Lots 2R1 and 2R2, Block 1, Lowe's Addition No. 1, being 15.08 acres located at 770 Grapevine Highway

Executive Director of Planning and Development Michelle Lazo briefed Council on the application for a replat to construct a new Salad and Go. She reviewed the site location noting shared access on Highway 26 and Precinct Line Road. In response to Mayor Wilson's question, City Manager Caruthers reviewed the current rules regarding plat approval.

### **VI. Discussion of Agenda Item(s) 15**

Consider Ordinance 2528, first and final reading, amending Chapter 24 by replacing a paragraph in Section 24-127 concerning Pecan Street and adding a new paragraph in Section 24-130, prohibiting parking in certain areas

City Manager Caruthers noted the Bellaire Elementary School's request for additional parking on the north side of Pecan Street for faculty during construction at the elementary school. He reviewed existing parking regulations on Pecan Street and noted the regulations could be reevaluated after construction.

**VII. Discussion of Agenda Item(s) 16**

Consider authorizing the city manager authority for an emergency purchase for fire engine repairs

City Manager Caruthers noted the need for emergency repairs for two fire engines and staff's attempts to have the manufacturer pay expenses, which were unsuccessful. He stated due to the necessity to preserve public safety, staff proceeded with the repairs and this item provides Council approval.

**VIII. Discussion of Agenda Item(s) 17**

Consider authorizing city manager to purchase an ambulance

Assistant City Manager Malaika Marion Farmer briefed Council on the proposed purchase of (1) one standard ambulance, model F-550, noting this is within the normal purchasing schedule. She noted the quote from Frazer is \$279,685 and includes a \$24,000 trade-in credit. Fire Chief David Palla advised equipment from the ambulance being replaced will be installed in the new ambulance eliminating the need to purchase new equipment and reviewed standard replacement practices.

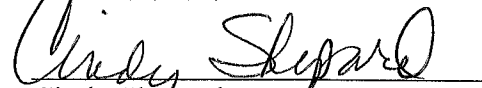
**IX. ADJOURNMENT** – Mayor Wilson adjourned the work session at 6:13 p.m.

**APPROVED** this the 10<sup>th</sup> day of January 2023.

**ATTEST:**

  
Rita Frick, City Secretary

**APPROVED:**

  
Cindy Shepard, Mayor Pro Tem